National Kaohsiung University of Science and Technology

Department of English

**COURSE WAIVER APPLICATION FORM**

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| --- | --- | --- | --- | --- | --- |
| M.A  Program | **Applied Linguistics and TESOL** | | Submission  Date | | (Year/month/day) |
| Name |  | | Student ID | |  |
| Email |  | | Phone | |  |
| Course to be waived | ⬜ Academic Presentation Skills | | Works for Review:  🞏 presentation slides  🞏 videotaped presentation | | |
| ⬜ Research Writing | | Works for Review:  🞏 previous research works  🞏 a PASS on the Writing Diagnostic Test | | |
| Student’s  Signature |  | | | | |
| Recommendation to: ⬜ WAIVE ⬜ NOT WAIVE  Comments: | | | | | |
| Reviewed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Instructor’s Signature) | | | | | |
| Department Chair’s Signature | |  | | Date: | |

* **Course waiver policy**: You may apply for waivers of the following two required courses.

(1) **Academic Presentation Skills**

If you wish to apply for a waiver of this course, you need to make a videotaped academic presentation in English for 10-12 minutes. The course instructor will assign a research article for you to present. In the video, your face and the presentation slides you use as a visual aid must be seen clearly. You need to submit a waiver application along with your videotaped presentation and slides to the department **in the first week of the Spring semester** for a review of your presentation skills.

(2) **Research Writing**

If you wish to apply for a waiver of this course, you need to pass the Writing Diagnostic Test and have written a research paper or a thesis before (please note that the work has to be done individually rather than as a group). You need to submit a waiver application along with your previous research works to the department **in the first week of the Fall semester** for a review of your writing skills.

Once your application is approved, you can take an elective course in its place. Course waivers do not reduce the total number of credits required for the degree.